



# Kovai Kalaimagal College of Arts and Science

Re- Accredited with 'A' Grade by NAAC

(An Autonomous Institute, Affiliated to Bharathiar University)

Vellimalaipattinam, Narasipuram Post, Thondamuthur Via, Coimbatore - 641 109.



## Criterion V – Student Support and Progression

### Key Indicator 5.1- Student Support

#### Metric 5.1.5 Grievance Redressal Mechanism.

OBC Cell



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## Minutes of the Meeting for the Academic year 2020-2021

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**CIRCULAR**

**10.02.2021**

REF : KKCAS/OBC/CIR/2021/01

The first meeting of OBC cell is scheduled to be held on 15.02.2021(Monday)  
at 10.00 am in the Principal Chamber. The members are requested to attend the meeting without fail.

  
10/2/21  
Principal

**Copy to:**

The Secretary  
The Trustee

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Coimbatore - 641 109.

The following are the members of OBC Cell for the Academic year 2020-2021

- |                          |  |
|--------------------------|--|
| 1. Dr.N.Mala             | - Principal                                  |
| 2. Dr. S.Mazhalaisilambu | - Head, Department of Tamil                  |
| 3. Dr.V.Vijayalakshmi    | - Dean, Commerce                             |
| 4. Ms.E.Karthika         | - Head ,Department of Commerce               |
| 5. Mrs.C.Senbagavalli    | - Head, Department of Information Technology |
| 6. Mrs.P.Pavithra        | - Head, Department of Commerce CA            |
| 7. Mrs.D.Umanandhini     | - Head, Department of Computer Science       |
| 8. Mrs.N.Madhubala       | - Head, Department of Computer Applications  |
| 9. Mrs.P.Vasanthi        | - Assistant Professor, Commerce CA           |
| 10. Mrs.T.Shanumgapriya  | - Assistant Professor , English              |



Principal  
Kovai Kalaimagal College of Arts & Science  
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Minutes of the First Meeting of OBC cell is held on 15.02.2021 in the Principal Chamber.

The Following Members were present,

- |                          |  |                                    |
|--------------------------|--|------------------------------------|
| 1. Dr.N.Mala             | - Principal                                  | <i>N. Mala</i>                     |
| 2. Dr. S.Mazhalaisilambu | - Head, Department of Tamil                  | <i>S. Mazhalaisilambu</i>          |
| 3. Dr.V.Vijayalakshmi    | - Dean, Commerce                             | <i>V. Vijayalakshmi</i> 15.02.2021 |
| 4. Ms.E.Karthika         | - Head, Department of Commerce               | <i>E. Karthika</i>                 |
| 5. Mrs.C.Senbagavalli    | - Head, Department of Information Technology | <i>C. Senbagavalli</i> 15/2/21     |
| 6. Mrs.P.Pavithra        | - Head, Department of Commerce CA            | <i>P. Pavithra</i> 15/2/21         |
| 7. Mrs.D.Umanandhini     | - Head, Department of Computer Science       | <i>D. Umanandhini</i> 15/2/21      |
| 8. Mrs.N.Madhubala       | - Head, Department of Computer Applications  | <i>N. Madhubala</i> 15/2/21        |
| 9. Mrs.P.Vasanthi        | - Assistant Professor, Commerce CA           | <i>P. Vasanthi</i> 15/2/21         |
| 10. Mrs.T.Shanumgapriya  | - Assistant Professor, English               | <i>T. Shanumgapriya</i>            |

The meeting commenced with the welcome address by the Principal. The principal informed about establishment of OBC Cell, its functions, and members etc. She explained about the roles and responsibilities of the cell. After brief discussion the items of the agenda were taken one by one for discussion,

1. To maintain a database of candidates belonging to OBC in the college to facilitate in good placement drive.
2. To provide counselling for any emotional emergencies arising on account of any event on the college campus.
3. To creating awareness among the OBC Students about reservation category available for them in the Government Sector for various jobs.
4. To create awareness to pursue post graduation in reputed Institution

*N. Mala*

Principal

Principal  
Kovai Kalaimagal College of Arts & Science  
Narasipuram Post, Coimbatore - 641 109.